

North Haven School Council (NHSC) Meeting - AGM

Minutes – Sept 10, 2018

Time: 6:30pm North Haven School

Attendance: Kevin H. Principal, Lisa M. Assistant Principal, Megan L. Chair, Miranda B. Co-Chair, Tara P. Treasurer

Parents: Stephanie, Jody, Laura, Kelli, Dana, Jessica, Michelle L, Raj

- 1) Call to Order – Megan L
- 2) Welcome and Introductions – Megan L
- 3) Review of the Agenda –  
Additions:
  - a) Parent Volunteer Form Discussion
  - b) Bell Times Discussion
    - i. Parents expressed frustration with the new bell times for the school which changed as a result of transportation. Issues raised included morning recess is too short and students don't have enough time to eat and play, lunch is not long enough to eat and play, Fridays are too long without a snack or break.
- 4) Presentation of 2017/2018 Year End Report – Megan L
  - a) Information about and overviews of School Councils [www.albertaschoolcouncils.ca](http://www.albertaschoolcouncils.ca)
    - i. Completed year-end report summarizing activities, financial statements, fundraising, fun lunches, etc. from the 2017/2018 year
    - ii. Summarize different roles of the different meetings/comparison
  - b) Goals for 2018/2019 year
    - i. Movie Night?
- 5) Elections 2018/2019 (Positions overlap i.e. Chair for NHSC will also chair NHPA meetings)
  - a) Executive Members
    - i. Chair – Megan L. confirmed  
Nominated by Miranda B – Unanimous vote in favour
    - ii. Co-Chair – Miranda B. confirmed  
Nominated by Megan L. – Unanimous vote in favour
    - iii. Treasurer – Tara P. confirmed  
Nominated by Stephanie H. – Unanimous vote in favour
    - iv. Secretary – Kim W. confirmed  
Nominated by Megan L. – Unanimous vote in favour
  - b) Appointment of Coordinators
    - i. Fun Lunch – Stephanie H. volunteered  
Nominated by Megan L – Unanimous vote in favour
    - ii. Casino – Michelle L. volunteered  
Nominated by Megan L. Unanimous vote in favour
    - iii. Volunteer – not needed for the 18/19 school year
    - iv. Media (facebook, twitter, blog) – Dana W. volunteered  
Nominated by Megan L – Unanimous vote in favour
    - v. Fundraising – Jessica C. volunteered  
Nominated by Megan L – Unanimous vote in favour
- 6) School Administration Report – Kevin H/Lisa M

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- a) Staffing Update
  - i. Teachers: EDC (3), K (1.5), Gr 1/2 (3), Gr 3/4 (3), PLP (1), Gr 5/6 (3), Bridges (1), Resource (1), Music (0.5), Math Coach (0.5)
  - ii. Support: Secretary (1), Library (1), EA (4), EDC Support (5), Facility (2), Noon (4)
  - iii. School Count: 278 students as of Sept 10<sup>th</sup>, 2018
- b) Staff Planning “Big ideas”
  - i. Blackfoot Crossing historical site school PL
  - ii. See blog for some of the ideas. Generally, the school staff have a theme of stewardship and an earth-focused indigenous approach to learning
- c) Curriculum Evening
  - i. No sign ups will be needed at this evening, families can come and go into the sessions that work best for them
- d) Power School
  - i. New student records management system
- e) Upcoming Events
  - i. Grade 5/6 Outdoor School Meeting – Sept 17, 2018 @ 5:30 pm
  - ii. Terry Fox – Sept 20, 2018 @ 1:15
  - iii. Orange Shirt Day – Oct 1, 2018
  - iv. Student/Parent Teacher Conferences – Oct 4 & 5 for K-4, Oct 10 & 11 for Gr 5/6
  - v. World Teacher’s Day – October 5
  - vi. Photo Day – Oct 9<sup>th</sup>, 2018
- 7) Teacher’s Report
  - a) None
- 8) Treasurer Report (as of Aug 23, 2018)
  - a) Review of June approved Budget
    - i. See June budget attached
  - b) Motion to accept Financial Statement of the previous year
    - i. Regular - \$16,078.40
    - ii. Casino - \$53,722.50 – note, funds must be used by August 2019
- 9) Committee Reports (will discuss at Parent Association Meeting)
  - a) Welcome Back Pizza Night
    - i. Have decided to support the community by using Sahara (North Haven business) with 4 options. This will be fully supported by NHPA.
    - ii. Could use some volunteers to help hand out
      - (i) Miranda, Megan, Stephanie volunteered
  - b) Fun Lunch – Stephanie H
    - i. Dates set and first four are loaded on Healthy Hunger site
    - ii. Snack days on Friday?  
Booster Juice, Cobs, Kernels are some ideas
  - c) Media Officer Report
    - i. Email: [nhesparents@gmail.com](mailto:nhesparents@gmail.com)  
Web: [northhavenparentassociation.weebly.com](http://northhavenparentassociation.weebly.com)

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Facebook: nhsparentassociation

Twitter: @nhsparents

Dana will take on responsibility for updating accounts with reminders

- d) Fundraising / Admazing Update – Tara P
  - i. Order forms went home with students the first week. Tara P. will coordinate filling orders once per week to keep up with returned forms
- e) Casino October 20 & 21, 2018 – Michelle L
  - i. Two letters have been drafted and are with Mr. Howell to finalize and send to parents.

10) Upcoming Events

- a) Parent Teacher Conferences October 4 & 5, 2018
  - i. Will need volunteers to help at the NHPA table.
- b) Fun Lunch October 11, 2018
  - i. October 11 - Subway  
November 8 – Boston Pizza Pasta  
December 13 – Pizza Hut  
January 10 - Subway  
February 7 - TBD  
March 14 - TBD  
April 11 - TBD  
May 9 - TBD  
June 13 - TBD
- c) Casino October 20 & 21, 2018
  - i. Will have a sign-up table at the Curriculum night on Sept 13, 2018 as well as the upcoming Student/Parent/Teacher conferences on October 4, 2018

11) Next Meetings

2018/2019 meeting dates to be the second Monday of each month unless it is a holiday, then it will be the third Monday.

Sept 10, 2018

Oct 15, 2018

Nov 19, 2018

No Dec meeting

Jan 14, 2019

Feb 11, 2019

Mar 11, 2019

Apr 8, 2019

May 13, 2019

June 10, 2019

12) Adjourn at 8:06pm. Seconded by Tara P.

## North Haven Parent Association Proposed Budget for 2018/2019

Header	Category	Subcategory	Proposed Budget 2017/2018	Approved Budget for 2017/2018	Proposed Budget 2018/2019	Approved Budget 2018/2019 as approved June 11, 2018	Casino (C)/ Approved Regular (R)	Approved Classes Involved	Notes from original request, in addition, from the May 2018 and June 2018 council meetings
<b>Library</b>									
	Library Books		\$2,000	\$2,000	\$2,000	\$2,000	C	Y	All
			<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>			
<b>Artists in Residence Programs and Special Presentations</b>									
	Naturalist		\$1,000	\$0			C		
	Evergreen		\$0				C		
	Kananaskis in the Classroom		\$0				C		
	AFA (matching) Grant - WP Puppets		\$0				C		
	Astrodome		\$0	\$1,400			C		every second year
	Open Minds		\$3,750	\$1,875	\$1,875	\$3,750	C	Y	Gr 3/4 Grd 3/4 possibly** New Open Minds project at Mustard Seed. (asking for 50% funding from council), approved full amount at June 2018 council meeting
	Calgary Opera		\$0				C		
	Teachers Pet		\$3,660	\$0			C		
	Calgary Wildlife Rehabilitation		\$2,400	\$2,400			C		
	<b>Choice of Residency</b>			\$3,000	\$12,000	\$12,000	C	Y	2018-2019 requested topics: Indigenous Art, STEAM, Storyteller/Author, Environmental for approximately \$3000.00 each (for 2 week residency of each) <b>Request there to be a Performing Arts Residency this year.</b>
	Indigenous Art		\$3,000				C		
	STEAM		\$3,000				C		
	Storyteller/Author		\$3,000				C		
	Environmental - Naturalist, gardening info, Calgary Wildlife, etc.		\$3,000				C		
	Author residency		\$1,760	\$1,760			C		lumped in with Choice of Residency
			<b>\$24,570</b>	<b>\$10,435</b>	<b>\$13,875</b>	<b>\$15,750</b>			
<b>Physical Education</b>									
	Gymnastics (Kids Can Move) - 1 week		\$0				C		
	Soccer (PASS) - 2 weeks		\$3,000	\$0	\$3,000	\$3,000	C	Y	All <b>Soccer or Tennis</b>
	Tennis (First Serve) - 2 weeks		\$0				C		<b>Soccer or Tennis</b>
	Hoop Dancing (Teddy Anderson)		\$1,500				C		included in the residencies above

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	Dance: Sound Kreation, Pulse Studios bo		\$2,489	\$2,500	\$2,500	\$2,600	C	Y	All	If using Sound Kreations - request AJ to be the instructor. If AJ not available look at a different type of dance (body percussion, tap)
	Pulse Studios Body Percussion		\$2,500				C			
	Yoga		\$0				C			
	Curling Rocks and Rings		\$1,100	\$1,100	\$1,100	\$1,200	C	Y	All	5 days
	Swimming		\$4,000				C			
	Miscellaneous Gym Equipment		\$2,000	\$1,000	\$1,000	\$1,200	C	Y	All	
	Aussie Rules Rugby or Inline Skating			\$4,000	\$4,000	\$4,000	C	Y	All	Prefer Aussie Rules Rugby or another new sport (e.g. Baseball)
			<b>\$16,589</b>	<b>\$8,600</b>	<b>\$11,600</b>	<b>\$12,000</b>				
<b>Music</b>										
	Choir Celebration		\$200	\$200			R			
	Accompanist		\$0				R			
	Piano Tuning*		\$0				R			
	Bag Piper		\$150				R			
	Misc. Instrument Purchases (ie: Recorders)			\$500			C			To be discussed in September with Music Teacher
										instruments, repairs, etc..., Can we split into instrument purchases versus choir celebration, accompanist, etc... (Casino can cover instruments but would rather not use for the other items.)
	Music Program Funding		\$2,000	\$1,800	\$2,000	\$2,000	R	Y		
			<b>\$2,350</b>	<b>\$2,500</b>	<b>\$2,000</b>	<b>\$2,000</b>				
<b>Classroom Literacy</b>										
	Guided Reading		\$500	\$500	\$500	\$500	C	Y	All	
	Words, Words, Words (Div I and Div II bo		\$905	\$450	\$450	\$450	C	Y	All	For Div I only?
	RAZ Kids				\$1,200	\$1,200	C	Y	All	Renewal due in Q4 2018
	Visual journals		\$2,000	\$1,500	\$1,500	\$1,500	C	Y	All	
			<b>\$3,405</b>	<b>\$2,450</b>	<b>\$3,650</b>	<b>\$3,650</b>				
<b>Science</b>										
	Mad Scientist		\$3,000	\$0			C			
	Robotics / Lego Bricks 4 Kids ?		\$4,275	\$0			C			
	STEM residency			\$2,000			C			
	Science Bins/Kits Supplies		\$2,000	\$2,000	\$2,000	\$2,000	R	Y	All	Maker Space supplies, grade level projects also access these supplies.
			<b>\$9,275</b>	<b>\$4,000</b>	<b>\$2,000</b>	<b>\$2,000</b>				

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<b>Math</b>										
	Math Manipulatives		\$2,000	\$1,000			C			No need for 2018/2019
			<b>\$2,000</b>	<b>\$1,000</b>	<b>\$0</b>	<b>\$0</b>				
<b>Technology</b>										
	Read & Write Gold		\$0	\$0			C			
			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>				
<b>Classroom Supplies</b>										
	Resource (Jana Robb)		\$300	\$300	\$300	\$300	R	Y	All	Can be reused? Have students hand them in at end of June?
	Student Agendas/Folders		\$748	\$500	\$500	\$500	R	Y	All	
	Miscellaneous Classroom Supplies		\$3,600	\$3,600	\$3,600	\$3,600	R	Y	All	
			<b>\$4,648</b>	<b>\$4,400</b>	<b>\$4,400</b>	<b>\$4,400</b>				
<b>Miscellaneous</b>										
	Principal Discretionary Fund		\$4,000	\$3,000	\$3,000	\$3,000	R	Y	All	Includes any cost for Outdoor School
	Field Trips (Busses)		\$5,000	\$4,250	\$4,250	\$5,000	C	Y	1 bus per class	Any amount over \$5,000 requires PA approval
	Grade Six Farewell		\$300	\$300	\$300	\$300	R	Y	Gr 6	
	Book donation for library from each retiring teacher/staff						R			Retiring teachers only - will be approved as required
	Staff Appreciation		\$200	\$300	\$700	\$700	R	Y		\$300 for appetizers for teacher lunch/dinner out plus an \$400 for teacher appreciation day or week as done in 2017/2018
	School Sign Painting		\$0	\$950	\$0	\$0	R			Completed in 2017/2018 school year
	Miscellaneous Unbudgeted expenses		\$2,000	\$850	\$0		R			Was \$850 - will move to on an as approved basis
			<b>\$11,500</b>	<b>\$9,650</b>	<b>\$8,250</b>	<b>\$9,000</b>				
<b>Capital Projects</b>										
	Library Furniture		\$6,000	\$2,000			C			Could possibly use additional library furniture
			<b>\$6,000</b>	<b>\$2,000</b>	<b>\$0</b>	<b>\$0</b>				
<b>Grand Total</b>			<b>\$82,337</b>	<b>\$47,035</b>	<b>\$47,775</b>	<b>\$50,800</b>				
Notes: Objective for 2018/2019 - budget about \$????										

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REGULAR ACCOUNT			\$14,300	\$12,400	\$12,400	REGULAR ACCOUNT				
CASINO ACCOUNT			<u>\$32,735</u>	<u>\$35,375</u>	<u>\$38,400</u>	CASINO ACCOUNT				
Total			<u>\$47,035</u>	<u>\$47,775</u>	<u>\$50,800</u>	Total				